

## Birmingham City Council Admissions Timetable

The deadline for applications for a Reception Class place in a Birmingham primary school, starting in September 2015 is 15 January 2015.

October 2014	<p>If you live in Birmingham and your child attends a community or private nursery in the city, you should receive information from your local authority (Birmingham City Council, Directorate of Children, Young People and Families) via post about how to start your child at school in the reception year for September 2015.</p> <p>Information can also be obtained from primary schools and libraries in Birmingham.</p> <p>If you live <b>outside</b> Birmingham you are welcome to apply for a place in one of the City's schools. You must apply to the local authority in which you live (i.e. the Council to which you pay your Council Tax) for their Preference Form. You can include Birmingham schools on that form and return it to them.</p> <p>If your child has a statement of special educational needs or will have a completed statement by autumn half term, please refer to <a href="#">SEN Statements page</a>.</p>
3 December 2014	<p>You should <a href="#">apply online</a> or return your completed preference form to School Admissions and Pupil Placements Service (See contact detail in the Essential Information section) by Wednesday 3 December 2014.</p>
15 January 2015	<p>This is the final date for <a href="#">acceptance of applications or change of preference</a> through moving address etc.</p> <p>If you have not received an acknowledgement of your preference form before this date you should call the Children's Information and Advice Service on 303 1888 (option 4).</p>
16 April 2015	<p>An email will be sent to those applicants who have applied online for their child's reception year place ahead of postal notifications.</p>
16 April 2015	<p>You will be sent a letter on this date to let you know the reception year place we are offering your child. Letters will be sent by first class post and should arrive at your home address by Friday 17 April 2015.</p>
30 April	<p><b>You must complete and return the reply slip at the bottom of</b></p>

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2015	<p>your offer letter by Thursday 30 April 2015, indicating whether or not you are accepting the place offered.</p> <p>Failure to reply by this date means you are at risk of losing the offer made.</p>
15 May 2015	<p>You must complete any appeal forms for community and voluntary controlled schools and return them by this date to School Admissions and Pupil Placement Service. (See contact detail in the essential information section)</p> <p>Please visit the <a href="#">School Appeals Enquiry</a> page for more information on how to appeal.</p> <p>If you wish to appeal for schools or academies in other local authorities you should contact the relevant authority to establish their appeal arrangements. Contact details on this page provides some useful information for nearby local authorities.</p>
16 July 2015	<p>Date by which all appeals received on time (by 15 May 2015) will be heard.</p>
September 2015	<p>School starts.</p> <p>The school your child is offered will inform you about arrangements for starting in the reception class.</p>