

St. Mark's Catholic Primary School

Proudly and joyfully, we love, live and learn as God's children.



Accessibility audit



Completed by: D.Linley

Date: 06/03/2025

Last reviewed on: 06/03/2025

**Next review due
by:** 06/03/2026

Schedule 1: Car parking			
Question	Provision	Site comments/notes	Recommendation
Are accessible car parking bays signposted from the car park entrance?	Yes, car parking bay clearly visible	Electronic gates installed in 2024.	
Are these bays wide enough and long enough to allow transfer onto a wheelchair?	No – HT car parking space offers some extra room.		A car parking bay designated for a disabled person.
Are the bays smooth, (free from loose stones), well lit, and signposted as being identified for disabled people only?	Yes, lighting at night provided, bays are smooth and signposted.		

Schedule 2: External ramps and steps			
Question	Provision	Site comments/notes	Recommendation
Is the ramp properly graded, wide enough, slip resistant, with suitable handrails both sides?	Yes – front entrance Yes – EYFS Classroom Entrance	Front entrance and EYFS entrance both areas provide easy access for wheelchair users	
If no permanent ramp is provided, can a portable ramp be made available?	No to KS1 and KS2 Playground		portable ramp to provide access for parents/carers to the playground for Sports day etc.
Are there suitable steps (as an alternative to the ramp), with easily identifiable step nosings, handrails both sides, and are well lit?	Yes - High visibility strips to mark stairs,		To continually maintain yellow/ fluorescent warning strips on vertical posts, steps and handrails, to support students with Visual Impairment .

Schedule 3: Main Entrance, lobby and Reception Areas			
Question	Provision	Site comments/notes	Recommendation
Is the main entrance clearly signposted, well lit, and distinguishable from facade?	Yes - Signage is clear and tidy for all to be able to access and understand		
Can people on each side of the door, either seated or standing, see each other?	Yes		
If fitted, are door control systems fitted at heights suitable for all users?	Yes		
Is the door handle easy to use, of the correct type, at the right height, and tonally contrasted from the door?	Yes		
Does the door pressure allow ease of access for all users?	Yes		
Are thresholds flush and level, and mat wells firmly fixed?	Yes		
Is the door wide enough for all users (800mm clear), with adequate space for wheelchair user to open door?	Yes		
If fitted, does the lobby allow wheelchair users to move clear of the outer door before opening the inner door?	Yes		
Is appropriate information signage provided at the Reception, for people with visual impairments or	Yes – signs are clearly visible and accessible		Provide a sign for visual impaired explaining that information on

others with lower sight levels (wheelchair users)?			leaflets/letters can be provided at their request in bigger font.
Have front line staff (reception) had access awareness/ equality training?	Yes		

Schedule 4: Corridors, horizontal movement and activity spaces			
Question	Provision	Site comments/notes	Recommendation
Do any windows (natural light), or artificial light provide glare or silhouettes?	Yes	Glazing audit completed	
Do any windows (natural light), or artificial light provide glare or silhouettes?	Yes	Blinds are fitted	Review quality of blinds in all classrooms, particularly those with windows on both sides of the classroom
Do "communication/activity spaces" have good acoustics, and the provision of an induction loop?	Yes	Hall has sound provided through speakers.	Review the provision for an induction loop
Are suitable signs provided, from both standing and seated positions, where necessary?	Yes	All signs are visible	
Are fire extinguishers (or hose reels) positioned to ensure they do not create hazards for visually impaired people?	Yes	Fire extinguisher review completed	

Schedule 5 – Doors			
Question	Provision	Site comments/notes	Recommendation
Is the door/s necessary, can it/they be removed?	Yes to doors		

	No to be removed		
Can fire doors be held open on magnetic devices (corridors)?	No	All fire doors are kept closed unless fire alarm signals, then doors unlock	
Are doors well contrasted from their surroundings?	Yes	And they have fire-proof glass panels	
Is the door handle easy to use, of the correct type, at the right height, and tonally contrasted from the door?	Yes		
Can people on each side of the door, either seated or standing, see each other?	Yes		
Is the door wide enough for all users (800mm clear), with adequate space for wheelchair user to open door?	Yes		
If double doors, does one leaf allow 800mm clear opening width?	Yes		

Schedule 6 - Vertical movement, internal level change (ramps, steps)			
Question	Provision	Site comments/notes	Recommendation
If provided, Is the ramp properly graded, wide enough, with suitable handrails both sides?	Yes	1 ramp on entry to front school entrance and 1 ramp on entry to Reception classroom	
Are surfaces slip resistant, with kerbs at the edges?	Yes		
If no permanent ramp is provided, can a portable ramp be made available?	No to KS1 and KS2 playground		Portable ramp to be made available to playground from door near toilets and then onto the KS1 playground, to courtyard from Reception classroom and from KS1 door to exit onto Kingsdown avenue.

Are there steps as an alternative to the ramp, with suitable treads and rises, with easily identifiable step nosing?	Yes		Review the visibility of all strips to help others to identify steps easily as these require maintenance (outdoor steps mostly due to weather conditions and effect of erosion).
Are the steps maintained, well lit, with suitable handrails both sides, and tactile warnings at the top and bottom?	Yes		

Schedule 7 - Vertical movement, stairs			
Question	Provision	Site comments/notes	Recommendation
Are the stair risers and steps the same height and length (open risers not recommended) and are the step nosings easily identifiable?	Yes		
Are there suitable continuous handrails to both sides, with tonal contrast from background?	Yes		
Are there suitable landings provided at intermediate levels on stairs?	Yes	Class 5 door is held open by a child or adult so that children can access the classroom from the stairs comfortably	
Is suitable visual and tactile information fitted at each floor level?	Yes		
Is there suitable lighting?	Yes		

Schedule 8 - Vertical movement, Passenger Lifts, platform lifts and platform stairlifts			
Question	Provision	Site comments/notes	Recommendation
Is a passenger lift provided within the school?	No		Provision of a lift to access the first floor

Is there unobstructed space (1500mm x 1500mm) in front of the doors, and do the doors have a clear opening width of 800mm?	N/A		
Are the internal dimensions of the lift cabin 1100 x 1400mm (preferred 1100 x 2000mm) min, and is the lift fitted with suitable support rails on three sides??	N/A		
Are the controls on the landing and in the lift cabin, including emergency phone, within easy reach and clearly visible for all users (within zone of 900mm and 1200mm from floor)?	N/A		
Are these controls clearly visible in contrasting colours and with raise (tactile) characters/numbers?	N/A		
Does the lift have audible announcements and visual displays?	N/A		
Is a platform lift or platform stairlift provided within the school? Note - platform stairlifts are not advisable.	N/A		
Are controls clearly identifiable and within reach of all users?	N/A		
Does the stairlift platform when not in use automatically revert to folded position?	N/A		

Schedule 9 - WC Provision Generally			
Question	Provision	Site comments/notes	Recommendation
Is there WC provision for ambulant people with disabilities? (e.g. Grab rail fitted to one WC cubicle) and is travel distance no greater than for an able-bodied person?	Yes - There is a disabled toilet accessible at the front entrance area.		
Is the lobby large enough to allow easy access, and is the WC door easy to operate?	Yes		
Are the floors slip resistant?	Yes		
Are fittings easily distinguished from their background?	Yes		
Are compartment doors controls easily gripped and operated?	Yes		
Can ambulant disabled people manoeuvre and rise and lower themselves in a standard cubicle?	Yes		

Schedule 10 - Accessible WC Provision			
Question	Provision	Site comments/notes	Recommendation
Is there an accessible WC, with its location clearly signed, and is the travel distance no greater than for an able-bodied person?	Yes	Sink is lower down to allow wheelchair access	
Are there suitable fittings, which are easily distinguished from their background, and are they fitted in suitable positions?	Yes	Hand rails provided that stand out in colour from wall	

Does the door have a clear opening of 900mm, and are doors controls, light switch and locks easily reached and operated?	Yes		
Are floor finishes slip resistant?	Yes		
Are management procedures in position to maintain viability of facility?	Yes		Review of procedures required
Does the door have the capacity to open outward to ensure that entry can be gained in the event of someone falling and blocking the doorway?	Yes		

Schedule 11 - Changing/Shower Facilities			
Question	Provision	Site comments/notes	Recommendation
Are there changing facilities?	No		
Is a shower compartment provided which is suitable for use by people with disabilities?	N/A		
Is the height of the shower head variable?	N/A		
Have a tip-up seat and suitable handrails been provided?	N/A		
Is there a dressing cubicle and does it comply with required size and layout?	N/A		
Are lockers easily reached and operated?	N/A		

Are all fittings readily distinguishable from their background?	N/A		
Does the floor have a slip resistant finish?	N/A		

Schedule 12 - Bathrooms			
Question	Provision	Site comments/notes	Recommendation
Is there a bathroom?	No		
Is the bathroom provided with fittings suitable for use by people with disabilities Inc. assisted use?	N/A		
Are all fittings easily reached and operated?	N/A		
Are all fittings readily distinguishable from their background?	N/A		
Does the floor have a slip resistant finish?	N/A		
Is a hoist provided?	N/A		

Schedule 13: Fixtures and Fittings			
Question	Provision	Site comments/notes	Recommendation
Are there reception counters, services desks or serveries?	Yes	Front entrance, kitchen to hall	
Is provision made for wheelchair users (both sides) and are induction loops fitted?	Yes to wheelchair users	Provision is made for wheelchair users	Review provision for induction loops
Is glare or silhouetting avoided at these counters (design and positioning)?	Yes	Blinds on windows in hall and front reception area avoids glare of sun	

Is seating provided, that are stable, with arm rests, and is there sufficient space for a wheelchair user?	Yes to seating and wheelchair access No to armrests	Stable seating is provided and available, there are no arm rests. There is sufficient space for a wheelchair.	Review seating with the provision of armrests
Do tables allow for wheelchair access?	Some	Some tables would accommodate a wheelchair.	Review table provision for wheelchair access
If provided, are telephones fixed at a height that allows easy access by wheelchair users?	Yes	Fitted on tables low down	
Are telephones equipped with induction couplers for hearing aid users?	No	No hearing aid users currently in school	
Is a text phone available?	No	A text service is available via website	
Is the lighting in the school controllable and adjustable to meet the needs of individual pupils and the task they are working on?	Yes – Blinds in place		
If the school is fitted with fluorescent lighting only is it likely to cause inconvenience to people with hearing impairments (background noise and electronic signals)?	N/A		
Is the environment free of unnecessary noise e.g. heating units?	Yes		
Are induction loops fitted wherever information is given or meetings are being held?	No	Currently, there are no learners/employees who require an induction loop	Review induction loop fittings
Are tea, coffee facilities and vending machines accessible and usable by all?	No	Tea and coffee facilities available in the staffroom, the kitchen, the hub and in HT office away from children.	

Schedule 14: Kitchens			
Question	Provision	Site comments/notes	Recommendation
If provided, does the kitchen have fittings suitable for use by disabled people?	No		
Is the kitchen of adequate size and layout for disabled people?	No		
Are all fittings readily distinguishable from the background?	Yes	Control panels, switches and important health and safety information stand out from background	
Is lighting adequate?	Yes		
Does the floor have a slip resistant finish?	No		Review quality of flooring in kitchen and consider cost of slip resistant finish

Schedule 15: Means of Escape			
Question	Provision	Site comments/notes	Recommendation
Is there an audible alarm system?	Yes	Monitored by J.F. Poulton	
Is the audible fire alarm supplemented by a flashing light system?	Yes – outside on building wall		
Are ground floor exit routes as accessible as the main entrance routes?	Yes to main entrance and EYFS route only No to playground exit door both KS1 & KS2		
Are Means of Escape strategies in position to ensure disabled people are evacuated safely?	Yes	PEEP in place for visually impaired child and PEEP in place for children who require additional support to evacuate building safely	Review all PEEPs and review any children who may require a PEEP in future. Consider escape strategies for a wheelchair user

If people with disabilities cannot completely evacuate the building can they reach places of safety or refuge, which are clearly signed and of the right size?	NA		
Are there Personal Emergency Egress Plans in place members of staff who may require assistance?	Yes	Currently no members of staff require a PEEP, however previously a PEEP has been implemented for short term for staff.	

Schedule 16: Building Management			
Question	Provision	Site comments/notes	Recommendation
Are the external routes (including steps and ramps) kept clear, unobstructed and free from surface water, ice and snow?	Yes	Caretaker reviews daily and staff have received training on keeping fire exits clear at all times	
Are accessible car parking spaces only used by disabled drivers and are kept clear of obstructions?	No disabled car park onsite		Disabled car parking space required
Is door ironmongery regularly maintained?	N/A		
Are lifts, platforms and stairlifts regularly serviced?	N/A – No lifts/platforms/stairlifts onsite		
Are accessible WC's kept clear and not used for storage?	Yes		Ensure storage is taken from the disabled WC
Are appropriate cleaning materials used to ensure that the cleaning and polishing of slip resistant floors does not make them shiny / slippery?	Yes		
Do you consider tonal and colour contrast before a redecoration scheme?	Yes	Visually impaired child attends school and is considered and also VA needs in general are considered	

Do new signs integrate effectively with current signage?	Yes		
Are windows, blinds and lamps checked to ensure they are kept clean and in working order?	Yes		
Are induction loops and infra-red systems clearly signed and checked regularly?	No		
Are fire alarm systems regularly maintained, and are fire exit routes regularly checked for obstacles?	Yes	BSS carries out health & safety walks daily	
Is there a fire escape strategy for visitors who may require assistance?	No		Create a fire escape strategy for visitors who may require assistance
Is there a personal egress plan prepared for any member of staff who may require assistance?	No – not currently required		
When temporary facilities/displays are installed are disabled pupils/visitors considered?	Yes		

Schedule 17: Curriculum			
Question	Provision	Site comments/notes	Recommendation
Do you ensure that teachers and teaching assistants have the necessary training to teach and support disabled pupils?	Yes	SENDCo provides support and training internally and externally to staff and children. Transition arrangements in place when child moves classes and schools.	
Are your classrooms optimally organised for disabled pupils?	Yes but not for wheelchair access upstairs		Review wheelchair access

Do lessons provide opportunities for all pupils to achieve?	Yes	Staff are aware of pupil groups and needs and given training on inclusion and are well supported to ensure every child regardless of their needs thrives and achieves well.	Senior leaders continue to monitor the progress and outcomes of pupils in school.
Are lessons responsive to pupil diversity?	Yes		
Do lessons involve work to be done by individuals, pairs, groups and the whole class?	Yes		
Are all pupils encouraged to take part in music, drama and physical activities?	Yes		
Do staff recognise and allow for the mental effort expended by some disabled pupils, for example using lip reading?	Yes		Ensure staff are reminded the importance of this in equality training
Do staff recognise and allow for the additional time required by some disabled pupils to use equipment in practical work?	Yes		
Do staff provide alternative ways of giving access to experience or understanding for disabled pupils who cannot engage in particular activities, for example some forms of exercise in physical education?	Yes	Expectations for disabled children are the same for all children and adjustments/adaptions are made to allow children to thrive and achieve	Review in staff equality training
Do you provide access to computer technology appropriate for students with disabilities?	Yes	VI child has adapted provision	
Are school visits, including overseas visits, made accessible to all pupils irrespective of attainment or impairment?	Yes	Risk assessments completed and all children's needs are considered and provided for.	Review in staff equality training

Are there high expectations of all pupils?	Yes		
Do staff seek to remove all barriers to learning and participation?	Yes	Senior leaders and SENDCo oversee this in monitoring and provide feedback and support to encourage good outcomes for all groups of children, particularly those more vulnerable.	

Schedule 18: Materials in other Formats			
Question	Provision	Site comments/notes	Recommendation
Do you provide information in simple language, symbols, large print, on audiotape or in Braille for pupils and prospective pupils who may have difficulty with standard forms of printed information?	Yes	VI child receives adapted work so that they can access same as every other child	Review in staff equality training
Do you ensure that information is presented to groups in a way which is user friendly for people with disabilities e.g. by reading aloud overhead projections and describing diagrams?	Yes	Staff cater for all learners and have receive training on providing activities for all types of learners and learners in their class with specific needs.	Review in staff equality training
Do you have the facilities such as ICT to produce written information in different formats?	Yes		
Do you ensure that staff are familiar with technology and practices developed to assist people with disabilities?	Yes		Review in staff equality training

